

EXHIBIT D

AO 52

Rev 7/91

U.S. Office of Personnel Management

Guide to Processing Personnel Actions, Chapter 4

REQUEST FOR PERSONNEL ACTION

EMPL ID [REDACTED]

PART A - Requesting Office (Also complete Part B, Items 1, 7-22, 32, 33, 36 and 39)											
1. Actions Requested Pay Rate Change										2. Request Number [REDACTED]	
3. For Additional Information Call (Name and Telephone Number) William Moormann										4. Emplid [REDACTED]	
This request is submitted with the approval of the court and is electronically signed by:										6. Action Authorized By (Typed Name, Title, Signature, and Date) Anthony Martinez Federal Public Defender 08-28-2018	
PART B - For Preparation of SF 50 (Use only codes in The Guide to Personnel Data Standards. Show all dates in month-day-year order.)											
1. Name (Last, First, Middle) [REDACTED]				2. Social Security Number [REDACTED]				3. Date of Birth [REDACTED]		4. Effective Date 08-20-2018	
FIRST ACTION						SECOND ACTION					
5-A. Code 894		5-B. Nature of Action Pay Adjustment				6-A. Code		6-B. Nature of Action			
5-C. Code S52		5-D. Legal Authority AO 52 dated xx-xx-xxxx 08-28-2018				6-C. Code		6-D. Legal Authority			
5-E. Code		5-F. Legal Authority				6-E. Code		6-F. Legal Authority			
7. FROM: Position Title and Number Research & Writing Specialist PD: [REDACTED] Position: [REDACTED]						15. TO: Position Title and Number Assistant Federal Public Defender PD: [REDACTED] Position: [REDACTED]					
8. Pay Plan FD		9. Occ. CD FD04		10. Grd/Lvl 14		11. Step/Rate 2		12. Tot. Salary \$107,319.00		13. Pay Basis PA	
12A. Basic Pay \$92,349.00		12B. Locality Adj.		12C. Adj. Basic Pay \$107,319.00		12D. Other Pay		16. Pay Plan UG		17. Occ. CD FD02	
18. Grd/Lvl 00		19. Step/Rate 0		20. Tot. Salary/Award \$92,349.00		21. Pay Basis PA		20A. Basic Pay \$92,349.00		20B. Locality Adj.	
20C. Adj. Basic Pay \$92,349.00		20D. Other Pay		22. Name and Location of Position's Organization [REDACTED]		22. Name and Location of Position's Organization [REDACTED]					
EMPLOYEE DATA											
23. Veterans Preference 1-None 3-10 Point/Disability 5-10 Point/Other 2-5 Point 4-10 Point/Compensable 6-10 Point/Compensable/30%						24. Tenure 0-None 2-Conditional 3 1-Permanent 3-Indefinite		25. Agency Use		26. Veterans Preference for RIF YES NO	
27. FEGLI K0 Basic + Option B (2x)						28. Annuity Indicator 9 Not Applicable		29. Pay Rate Determinant		33. Part-Time Hours Per Biweekly Pay Period	
30. Retirement Plan FERS FRAE and FICA KF						31. Service Comp. Date (Leave) 09-10-2014		32. Work Schedule F Full Time		33. Part-Time Hours Per Biweekly Pay Period	
POSITION DATA											
34. Position Occupied 1-Competitive Service 3-SES General 2-Excepted Service 4-SES Career Reserved				35. FLSA Category E-Exempt N-Nonexempt		36. Appropriation Code					
38. Duty Station Code [REDACTED]				39. Duty Station (City-County-State or Overseas Location) [REDACTED]							
40. Agency Data LEI: 10-30-2017				41.		42. SCD LEO		43.		44.	
45. Action PAY		46. Reason CPP		47. Pay Rate Deter Regular Rt		48. Bud Cat		49. Org Title Code 0000		50. Jobcode	
51. Paygroup											
PART C - Reviews and Approvals (Not to be used by requesting office)											
1. Office/Function		Initials/Signature		Date		1. Office/Function		Initials/Signature		Date	
A. Requestor		William Moormann		08-28-2018		D.					
B. Approver		Anthony Martinez		08-28-2018		E.					
C.						F.					

CONTINUED ON REVERSE SIDE

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Editions Prior to 7/91 Are Not Usable After 6/30/93

Name: [REDACTED]

PAR Number: [REDACTED]

PART D - Remarks by Requesting Office

PART E - Employee Resignation/Retirement

1. Reasons for Resignation/Retirement (NOTE: Your reasons are used in determining possible unemployment benefits.
Please be specific and avoid generalizations.
Your resignation/retirement is effective at the end of the day - midnight - unless you specify otherwise.)

2. Effective Date

3. Your Signature

4. Date Signed

5. Forwarding Address (Number, Street, City, State, ZIP Code)

PART F - Remarks for SF 50